



CITY AND COUNTY OF SWANSEA
DINAS A SIR ABERTAWE

Mr Alan Thomas
Chair of Audit Committee
c/o Members Support
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Our Ref: MH/TB
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Eich Cyf:
Date: 11th March 2014
Dyddiad:

Dear Alan

I refer to your letter dated 5/2/14 in relation to implementation of audit recommendations.

I can confirm the following position in respect of items that you forwarded:-

Accounts Receivable Ref: 2.3.9.

This system error arose as a result of R12 issues and had to be referred to Oracle to address. The system fix has now been tested and is nearing completion to production. There have been data issues which have caused delays.

Accounts Receivable Ref: 3.1.1

I understand that the revised AI has been produced – it will be placed on the intranet after final agreement with Internal Audit.

Accounts Receivable Ref 3.7.4

This has been overtaken by events. We are currently assuming responsibility for collection and administration of Social Services debt which will involve implementing elements of the ORACLE advanced collections module.

As part of that implementation we will review debt write off levels for all categories of debt.

FINANCE DEPARTMENT
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Cont'd

Capital Accounting Ref: 06

Each person in the Capital team obtained access to the Fixed Asset folders following submission of the change request dated September 2013. In November 2013 there were changes to the finance server and access was no longer provided, however this was corrected on 04/02/14 allowing full access again.

I hope you find this satisfactory.

Yours sincerely

Mike Hawes FCCA
Head of Financial Services & Section 151 Officer